

Planning Process

In an effort to provide quality recreational opportunities for its citizens, the City of Charlevoix has developed this Recreation Master Plan as a tool to guide the development of recreation facilities over the next five years. This plan represents an ongoing commitment by the City to establish recreational goals for the community. The plan will also provide Charlevoix eligibility for grants from the Department of Natural Resources to assist the City in reaching its recreational goals.

The City of Charlevoix contracted with Spicer Group of Saginaw to assist the Parks and Recreation Advisory Board with the completion of this plan. Spicer Group consultants met with the staff and the Recreation Advisory Board **4 times** during 2016 while working on the plan.

Data was collected about the City of Charlevoix, including demographics, natural features inventory, and an inventory of the parks and facilities owned and operated by the City. This data was gathered from a number of resources including City staff, the 2011 Charlevoix Recreation Master Plan, the Parks and Recreation Advisory Board, and research of aerial images.

Two opportunities for input and participation were provided during the development of this plan, the results of which were described in an earlier section of this plan. Based upon the existing information and the public input, City staff and the Recreation Advisory Board developed goals for parks and recreation in the City of Charlevoix. The Recreation Advisory Board also created an action program to accomplish the goals of the plan.

Spicer Group completed a draft recreation plan which was subsequently available for review at the _____, and on the City's website. The 30-day Notice of Review was published in the _____ on _____. The final opportunity for community input occurred at the advertised public hearing held prior to adoption of the plan, which was held on 02/20/2017. After this public hearing, the Recreation Advisory Board passed a resolution recommending adoption of the Recreation Master Plan. Finally, the plan was transmitted to the City Council for its review. The City of Charlevoix approved a resolution to adopt the recreation plan at the City Council meeting on 03/06/2017. Copies of the recreation plan were transmitted to Charlevoix County, Networks Northwest, and the Michigan Department of Natural Resources in _____. Copies of the notification advertisements, the public hearing minutes, and the resolution, are included in **Appendix D**.

